



**MINTUES OF THE  
BICYCLE ADVISORY COMMISSION  
REGULAR MEETING**

**Vineyard City Hall, 125 S Main Street, Vineyard, Utah  
Tuesday, August 4, 2020 at 8:00 a.m.**

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**Commissioners Present:** Burton Hohman, Anthony Jenkins, Mike Houston, Andrew Terry, Caden Rhoton

**Staff and Others Present:** City Manager Jacob McHargue, Public Works Director/City Engineer Don Overson, Chris Wiltsie with Bike Utah, Resident Lindsay Beekman, Senior Planner Elizabeth Hart.

**1. CALL TO ORDER**

Ms. Hart called the meeting to order at 8:02am

**2. INVOCATION/INSPIRATIONAL THOUGHTS/PLEDGE OF ALLEGIANCE**

Ms. Hart gave the pledge of allegiance.

**3. OPEN SESSION**

No public comment was given

**4. MINUTES REVIEW AND APPROVAL**

There were no minutes for review and approval.

**5. BUSINESS ITEMS:**

**5.1 Introductions of City Staff and Bicycle Advisory Commission**

Staff members and commission members introduced themselves to each other.

**5.2 Bicycle Advisory Commission Chair and Vice Chair Appointment**

Ms. Hart explained the process of appointing a Chair and Vice Chair.

**MOTION:** COMMISSIONER HOHMAN NOMINATED HIMSELF AS CHAIR. COMMISSIONER JENKINS SECONDED THE MOTION. ROLL CALL: COMMISSIONERS HOHMAN, HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

**MOTION:** COMMISSIONER JENKINS NOMINATED COMMISSIONER HOUSTON AS THE VICE CHAIR. COMMISSIONER RHOTON SECONDED THE MOTION. ROLL CALL: CHAIR HOHMAN, COMMISSIONERS HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

**5.3 Bicycle Advisory Commission Secretary Appointment**

Ms. Hart explained the duties of the secretary and suggested that the Chair speak with members before appointing a secretary and to move the appointment to the next meeting.

**MOTION:** COMMISSIONER JENKINS MOTIONED TO MOVED BUSINESS ITEM 5.3 TO THE NEXT BICYCLE ADVISORY COMMISSION MEETING. VICE CHAIR HOUSTON SECONDED THE MOTION. CHAIR HOHMAN, COMMISSIONER HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

#### **5.4 DISCUSSION AND ACTION: Bicycle Advisory Commission Schedule**

Ms. Hart went through the required dates for the BAC to meet quarterly. She suggested that they pick a time that is after 5pm and to pick a day of the month that they can meet regularly. The commission discussed 5:30pm being the best time and holding the meeting on the 2<sup>nd</sup> Tuesday of the month.

**MOTION:** CHAIR HOHMAN MOTION TO APPROVE THE 2020-2021 BICYCLE ADVISORY COMMISSION CALENDAR AS PRESENTED BY STAFF. COMMISSIONER RHONTON SECONDED. CHAIR HOHMAN, COMMISSIONERS HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

#### **5.5 DISCUSSION and ACTION: Goals of the Bicycle Advisory Commission**

Ms. Hart went through possible goals the BAC can decide to work on throughout the year. The commission discussed splitting up the goals quarterly.

**MOTION:** CHAIR HOHMAN MOTION TO APPROVE THE GOALS AND TIMLINE OF THE BICYCLE ADVISORY COMMITTEE AS BY DECEMBER 202 SHALL HAVE IMPLEMENTED THE FOLLOWING: UPDATE THE BICYCLE TRAIL MAP AND BICYCLE PARKING AUDIT. COMMISSIONER RHOTON SECONDED THE MOTION. CHAIR HOHMAN, COMMISSIONERS HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

### **6. COMMISSION MEMBERS' REPORTS AND EX PARTE DISCUSSION DISCLOSURE**

There was discussion on meeting with other city bicycle committees. There was additional discussion about discussion between commissioners through emails.

### **7. STAFF REPORTS**

No staff reports.

### **8. ADJOURNMENT**

**MOTION:** CHAIR HOHMAN MOTIONED TO ADJOURN THE MEETING AT 8:59AM. COMMISSIONER ROHTON SECONDED THE MOTION. CHAIR HOHMAN, COMMISSIONERS HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

**MINTUES APPROVED ON:** September 8, 2020

**CORRECTED BY:** /s/ Elizabeth Hart

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Elizabeth Hart, Senior Planner