



**VINEYARD BICYCLE ADVISORY COMMISSION
SPECIAL MEETING**

**Vineyard City Hall, 125 S Main Street, Vineyard, Utah
Tuesday, September 8, 2020 at 5:30 p.m.**

PUBLIC NOTICE is hereby given that the Bicycle Advisory Commission of Vineyard will hold a special bicycle advisory commission meeting, on Tuesday, September 8, 2020 at 5:30 p.m. in the Vineyard City Council Chambers, 125 South Main Street, Vineyard, Utah. *The public is invited to attend this meeting in person. It can also be viewed live through Zoom. Please click this link*

Join Zoom Meeting: <https://zoom.us/j/92716503554?pwd=b29NZlZFUEVTbnNGMG40QVo3UmlhQT09> or Dial by your location: +1 669 900 6833 US (San Jose), +1 253 215 8782 US (Tacoma), Meeting ID: 927 1650 3554, Passcode: 967893

1. CALL TO ORDER

2. OPEN SESSION

“Open Session” is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three (3) minutes. Because of the need for proper public notice, immediate action cannot be taken in the Planning Commission Meeting. If action is necessary, the item will be listed on a following agenda. However, the Planning Commission may elect to discuss the item if it is an immediate matter of concern.

3. MINUTES REVIEW AND APPROVAL

Minutes from August 4, 2020 bicycle advisory commission meeting.

4. BUSINESS ITEMS

4.1 Bicycle Advisory Commission Secretary Appointment

The Chair shall appoint a Secretary for the Bicycle Advisory Commission.

5. WORK SESSION:

5.1 Town Center Square About

5.2 Trail Map Update and Bicycle Parking Audit

6. COMMISSION MEMBERS’ REPORTS AND EX PARTE DISCUSSION DISCLOSURE

7. STAFF REPORTS

8. ADJOURNMENT

The next regularly scheduled meeting is December 8, 2020.

This meeting may be held electronically to allow a commissioner to participate by teleconference.

The Public is invited to participate in all Bicycle Advisory Commission meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this public meeting should notify Elizabeth Hart, Planner, at least 24 hours prior to the meeting by calling (801) 226-1929.

The foregoing notice and agenda was emailed to the Salt Lake Tribune, posted on the Utah Public Notice Website and Vineyard Website, posted at the Vineyard City Offices, delivered electronically to city staff and each member of the bicycle advisory commission.

AGENDA NOTICING COMPLETED ON: September 3, 2020

NOTICED BY: /s/ Elizabeth Hart

Elizabeth Hart, Senior Planner



**MINTUES OF THE
BICYCLE ADVISORY COMMISSION
REGULAR MEETING**

**Vineyard City Hall, 125 S Main Street, Vineyard, Utah
Tuesday, August 4, 2020 at 8:00 a.m.**

Commissioners Present: Burton Hohman, Anthony Jenkins, Mike Houston, Andrew Terry, Caden Rhoton

Staff and Others Present: City Manager Jacob McHargue, Public Works Director/City Engineer Don Overson, Chris Wiltsie with Bike Utah, Resident Lindsay Beekman, Senior Planner Elizabeth Hart.

1. CALL TO ORDER

Ms. Hart called the meeting to order at 8:02am

2. INVOCATION/INSPIRATIONAL THOUGHTS/PLEDGE OF ALLEGIANCE

Ms. Hart gave the pledge of allegiance.

3. OPEN SESSION

No public comment was given

4. MINUTES REVIEW AND APPROVAL

There were no minutes for review and approval.

5. BUSINESS ITEMS:

5.1 Introductions of City Staff and Bicycle Advisory Commission

Staff members and commission members introduced themselves to each other.

5.2 Bicycle Advisory Commission Chair and Vice Chair Appointment

Ms. Hart explained the process of appointing a Chair and Vice Chair.

MOTION: COMMISSIONER HOHMAN NOMINATED HIMSELF AS CHAIR. COMMISSIONER JENKINS SECONDED THE MOTION. ROLL CALL: COMMISSIONERS HOHMAN, HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

MOTION: COMMISSIONER JENKINS NOMINATED COMMISSIONER HOUSTON AS THE VICE CHAIR. COMMISSIONER RHOTON SECONDED THE MOTION. ROLL CALL: CHAIR HOHMAN, COMMISSIONERS HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

5.3 Bicycle Advisory Commission Secretary Appointment

Ms. Hart explained the duties of the secretary and suggested that the Chair speak with members before appointing a secretary and to move the appointment to the next meeting.

MOTION: COMMISSIONER JENKINS MOTIONED TO MOVED BUSINESS ITEM 5.3 TO THE NEXT BICYCLE ADVISORY COMMISSION MEETING. VICE CHAIR HOUSTON SECONDED THE MOTION. CHAIR HOHMAN, COMMISSIONER HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

5.4 DISCUSSION AND ACTION: Bicycle Advisory Commission Schedule

Ms. Hart went through the required dates for the BAC to meet quarterly. She suggested that they pick a time that is after 5pm and to pick a day of the month that they can meet regularly. The commission discussed 5:30pm being the best time and holding the meeting on the 2nd Tuesday of the month.

MOTION: CHAIR HOHMAN MOTION TO APPROVE THE 2020-2021 BICYCLE ADVISORY COMMISSION CALENDAR AS PRESENTED BY STAFF. COMMISSIONER RHONTON SECONDED. CHAIR HOHMAN, COMMISSIONERS HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

5.5 DISCUSSION and ACTION: Goals of the Bicycle Advisory Commission

Ms. Hart went through possible goals the BAC can decide to work on throughout the year. The commission discussed splitting up the goals quarterly.

MOTION: CHAIR HOHMAN MOTION TO APPROVE THE GOALS AND TIMLINE OF THE BICYCLE ADVISORY COMMITTEE AS BY DECEMBER 202 SHALL HAVE IMPLEMENTED THE FOLLOWING: UPDATE THE BICYCLE TRAIL MAP AND BICYCLE PARKING AUDIT. COMMISSIONER RHOTON SECONDED THE MOTION. CHAIR HOHMAN, COMMISSIONERS HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

6. COMMISSION MEMBERS' REPORTS AND EX PARTE DISCUSSION DISCLOSURE

There was discussion on meeting with other city bicycle committees. There was additional discussion about discussion between commissioners through emails.

7. STAFF REPORTS

No staff reports.

8. ADJOURNMENT

MOTION: CHAIR HOHMAN MOTIONED TO ADJOURN THE MEETING AT 8:59AM. COMMISSIONER ROHTON SECONDED THE MOTION. CHAIR HOHMAN, COMMISSIONERS HOUSTON, JENKINS, TERRY, AND RHOTON VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

MINTUES APPROVED ON:

CORRECTED BY: /s/ Elizabeth Hart

Elizabeth Hart, Senior Planner